

March 2018
Dear Applicant



IT & Digital Media Administrator

Thank you for your interest in First Choice Housing Association Ltd and the recently advertised post of IT & Digital Media Administrator. I am very pleased that you are considering joining the First Choice Housing team.

First Choice is at the forefront of the provision of specialised housing throughout Wales for vulnerable people with complex needs. The association is renowned for its tenant participation and we are committed to working in partnership with our stakeholders to develop best practice in development, management and maintenance of accommodation for all people with additional needs.

The association works closely with Local Authorities, NHS Trusts and a wide range of support providers. As an all-Wales association we are in a strong position to meet the demand for our services, and to provide innovative solutions to local issues.

We have a professional staff team, and a stable and committed voluntary board which is seeking an individual with exceptional skills, qualities, enthusiasm and commitment to help take the association forward in its next stage of development.

If you feel that working as part of the First Choice team is for you, I would be delighted to hear from you.

Yours sincerely

Donna Lloyd-Williams

Donna Lloyd-Williams
Director of Corporate Services
First Choice Housing Association Ltd