



FIRST CHOICE HOUSING ASSOCIATION LTD
Person Specification / Competency Profile
Health Safety & Assurance Manager

	Qualifications	Assessed
1	NEBOSH Diploma in Occupational Health and Safety or Health & Safety related degree, QCF Level 5 or 6 in health and safety or relevant equivalent.	Application
2	Membership of Institute of Occupational Safety and Health	Application
3	Qualification in Fire safety management (desirable)	Application
4	Willingness to work towards as relevant risk management qualification	Interview
	Knowledge and Experience	
5	Strong working knowledge of current H&S legislation and practical experience of application	Application / Interview
6	Working knowledge and understanding of Emergency response and Business Continuity	Application / Interview
7	Knowledge of Control of Asbestos Regulations 2012 & of Fire Safety and Regulatory Reform (Fire safety) Order 2005 (RRO).	Application /Interview
8	Experience of developing health and safety documentation	Application /Interview
9	Ability to develop and deliver core Health & Safety training	Application /Interview
10	Understanding of H&S in a housing/construction environment (desirable)	Application /Interview
11	Experience in supporting CDM projects (desirable)	Application /Interview
12	Extensive knowledge of Compliance, Risk Management and Internal Audit techniques.	Application / interview
13	Experience of working with third parties, including HSE and Fire Service.	Application / interview
	Communication	
14	Ability to communicate effectively with internal and external stakeholders	Application / Interview
15	Ability to speak Welsh (desirable)	Application
16	Excellent communication with proven ability to write reports that can present complex information in an accessible way	Application / Interview
	Personal Qualities	
17	Ability to prioritise conflicting demands including dealing with complex information, weighing up conflicting perspectives and making sound judgements,	Application/ Interview
	Skills and Attributes	
18	Ability to work as part of a team	Application/ Interview
19	Experience in carrying out risk assessments	
18	Highly developed analytical skills with the ability to analyse and interpret information accurately.	Application / interview
19	Hold a full current driving licence	Application
20	The capacity to travel and work away from home for short periods as service delivery demands.	Application / Interview